

OTAGO TRAMPING AND MOUNTAINEERING CLUB

Guidelines and suggestions for Day Trip Leaders.

- If you are not sure about an area you will need to research it prior to your trip. The OTMC has been to most/all places around Dunedin. Antony Hamels book, Sea To Silverpeaks, is an excellent starting point. You can also ask at a club meeting, or even use the email list.
- If the trip involves extra costs such as for hire of boats, etc., check in advance for group discounts and reduced costs for children (if applicable), and advertise them as part of the trip cost.
- If for any reason you can't lead a trip, it is your responsibility to make arrangements for the trip to go ahead. It doesn't have to go to the same destination. Use the Bulletin if there is enough lead time to publicise the change, and make sure it is mentioned at club. Advise the day trip convenor of all changes.
- Having a Search and Rescue contact person in Dunedin is just as important for a day trip as any other day trip. Ideally, this would be someone at home. Make sure this person has a contact number for the club SAR rep, as well as other Committee members. Before you depart you fill out the attached form, and post in the clubrooms door slot. If you don't return home by a preset time, your contact person can contact the SAR rep etc, who will make arrangements to uplift the trip list and start putting plans in place to mount a possible SAR operation (though the Police, as they are responsible for SAR).
- It is the leaders responsibility to make sure the participants on the trip have the required minimum clothing, equipment and food for the trip. There is a list of required equipment on the reverse of the trip card.
- A trip leader has absolute responsibility for the trip, and has the authority to decline participants without adequate equipment.
- Transport is by car pool. Current OTMC guidelines allow for the driver to be paid 5 cents per person per kilometre, or 20 cents per kilometre.
- No dogs or firearms are allowed on OTMC trips.
- Bad weather may make trips longer and/or harder than the grade stated. If your trip requires very good weather, try to have a backup trip planned.
- The club endeavours to make sure participants are ready to depart at 9am. We suggest that participants be at the clubrooms approximately 10 to 15 minutes prior to 9am.
- Appoint someone to write a trip report before you start walking. Trip reports are more informative if they contain some notes regarding track condition/times etc.
- Once you return home, make sure your SAR contact person is notified.
- The day trip convenor will collect the SAR forms after the trip (club night etc) and keep them for statistics.
- Have a great trip
- If you have any problems with your trip, please discuss with the day trip convenor
- THANKS for leading an OTMC trip.

Visit us on the Internet at: otmc.co.nz or email: otmc@ihug.co.nz